



# MADIBENG LOCAL MUNICIPALITY



## VACANCIES

Madibeng Local Municipality with its administration offices in Brits, hereby invites applications from suitably qualified candidates to apply for the undermentioned positions.

### DIRECTORATE: BUDGET AND TREASURY OFFICE

#### CHIEF FINANCIAL OFFICER

**Term of appointment:** Permanent appointment (in line with the new Municipal Systems Amendment Act 3 of 2022).

Salary offered shall be in accordance with the Upper Limits to Total Annual Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers issued annually pursuant to Regulation 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers [GNR. 4897 published under GG. 50737 dated 30 May 2024].

Total remuneration package will be in terms of Government Gazette No. 503882, dated 18 December 2025 (i.e. Minimum R1 716 216 Lower R1 757 405 Upper R1 799 583 and Maximum R 1 887 000 / per annum) the incumbent will be reporting to the Municipal Manager.

The successful candidate will effectively manage the municipality's financial services (budgeting, income, expenditure, supply chain management and asset management) through the establishment, implementation and maintenance of a long-term financial plan and a financial management strategy which achieves the Integrated Development Plan (IDP) objectives of the municipality.

#### Requirements:

- A minimum of a postgraduate qualification in the field of Accounting, Finance or Economics registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits OR Chartered Accountant (SA)
- A minimum of (7) years' relevant experience at senior and middle management levels, of which at least two (2) years (but preferably five years) must be at senior management level
- Sound knowledge of and extensive exposure to local government operations and municipal financial management
- Sound visionary and strong leadership management skills, with strategic thinking and decision-making abilities
- In-depth knowledge of local government legislation and the statutory requirements pertaining to the post
- Core competencies as set out in the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, published under GN1146 in GG41996 of 17 January 2014
- The incumbent must have attained the minimum competency level in the competency area unit standards as prescribed by the Municipal Regulations on Minimum Competency Levels (CPMD/MFMP) [GNR. 493 published under GG. 29967, dated 15 June 2007] OR attain the minimum competency level in the unit standards for each competency area within an 18-month period from the date of appointment as it is prescribed in GNR. 1146 published under GG. 41996, dated 26 October 2018
- Excellent facilitation and communication skills
- Valid driver's license and own reliable vehicle
- No criminal record

The following will be to the advantage of applicant's:

- Completed prescribed Municipal Minimum Competency as prescribed in Government gazette No.40593
- Lengthy experience in Local Government Finance or the audit of Local Government
- Proven track record in Local Government finance compliance, reporting and control management
- Ability to compile and interpret Local Government medium term revenue and expenditure budget framework, financial statements and audit file.

#### Key performance areas:

- Develop, implement and manage strategic goals, policies and procedures in alignment with the municipality's strategic objectives
- Effectively manage financial services (budgeting, income, expenditure, activity-based costing, supply chain management and mSCOA implementation) through the establishment, implementation and maintenance of a financial management strategy inclusive of policies, procedures, standards, practices, anti-corruption measures and an effective accounting service within the Municipality.
- Responsible for the effective and efficient management of the Directorate
- Advise the accounting officer and other senior managers on the exercising of powers and duties assigned to them in terms of the Municipal Finance Management Act
- Oversee and lead the budgeting process in compliance with National Treasury guidelines (MTREF, MFMA and Regulations) and to monitor the utilisation of budgets within the organisation
- Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government
- Assist and support the accounting officer with the roles and responsibilities delegated to the chief financial officer
- Ensure municipal financial viability through management and monitoring of all income and expenditure of the municipality, safeguarding all assets, discharging municipal liabilities, and proper and diligent compliance with the Municipal Financial Management Act and other prescripts.

### DIRECTORATE: INFRASTRUCTURE AND TECHNICAL SERVICES

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**TOTAL REMUNERATION PACKAGE:** will be in terms of Government Gazette No. 43122 dated 01 July 2022 i.e. R1 242 662.00 (minimum) or R1 479 361.00 (midpoint) or R1 669 319.00 (maximum) per annum and the incumbent will report to the Municipal Manager. It is expected of the incumbent to re-structure his/ her salary.

**TERM OF APPOINTMENT:** The term of appointment for the Director Infrastructure and Technical Services will be permanent. The incumbent will be expected to sign an employment contract and a performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

**KEY REQUIREMENTS:** Bachelor of Science Degree in Engineering/ B. Tech: Engineering or Equivalent. Registration with recognized relevant Engineering Professional body will be an added advantage. Five (5) years' experience at middle management level. 3-4 years must be at professional/management level engineering management experience. A relevant postgraduate qualification and/or Programme /Project Manager will be an added advantage. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential.

**KNOWLEDGE:** Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management. Must have extensive knowledge of the public office environment; Must be able to formulate engineering master planning, project management and implementation.

**CORE FOCUS AREAS:** Roads and Stormwater, Water and Sanitation, Electricity and Project Management Unit

**KEY PERFORMANCE AREAS:** Develop, implement, monitor and control capital projects and contract administration. Responsible for timeous planning, implementation and maintenance of Municipal Electricity, Water and Sanitation and Roads and Storm Water Infrastructure related projects. Responsible for the management of Operational budget allocated to the Department. Responsible to ensure sustainable delivery of services to the Community of Madibeng Local Municipality. Responsible to ensure that Capital budget allocated to the Municipality is used solely for its intended purpose. Draft and ensure implementation of departmental strategic plan and SDBIP; Coordination of Portfolio Committee meetings and business processes and submit reports. Give inputs and support towards preparation of IDP to ensure alignment and efficient performance. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of services and administration of the Municipality. Assist and support the Accounting Officer with the roles and responsibilities delegated to the Directorate

*NB: All candidates must possess a Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007*

*The offer of remuneration for all senior managers' positions will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018.*

*All qualifying applicants will be considered for employment without regard to race, colour, religion, gender, sexual orientation, age, disability status, or any other characteristic protected by local law. Appointments will be made according to the Council's Employment Equity Plan, which stipulates representation of designated groups in the Municipality.*

*In order to meet the needs of the Madibeng Local Municipality, the successful applicant will conform to the following requirements: • In possession of the prescribed defined minimum statutory qualification • Willing to be subjected to an interview and thorough evaluation process • Previous and current employers and references will be contacted • Verification will be done on his/her qualifications, criminal and credit records Responsible for his/her own travelling and accommodations costs, which will be re-imbursed according to Council policy • The successful candidate will be required to disclose all financial interests, sign an employment contract and an annual performance agreement.*

*Applications must be submitted on the official application form for senior managers (the form is obtainable from [www.madibeng.gov.za](http://www.madibeng.gov.za)), and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and a covering letter. All applications must be addressed to: The Municipal Manager, Madibeng Local Municipality; Senior Managers' Vacancies; PO Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Municipal Manager; Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications will not be considered. Applications without relevant documents will not be considered. Communication will be limited to shortlisted candidates. Applicants from previously disadvantaged groups are encouraged to apply.*

*Council reserves the right to withdraw, amend and /or suspend the process at any time when necessary.*

*Kindly direct any enquiries for these positions to the Office of Municipal Manager at (012) 493-7831. the right to withdraw, amend and /or suspend the process at any time when necessary.*

**Closing Date: 27 February 2026 at 16H00**

Quiet Kgatla: **Municipal Manager**  
**CIVIC CENTRE | 53 VAN VELDEN STREET | BRITS**  
**Tel: 012 493 7500/7501 | Email: [customercare@madibeng.gov.za](mailto:customercare@madibeng.gov.za)**

*"Madibeng, the Prosperous Platinum and Green Tourism City"*