



MADIBENG

LOCAL MUNICIPALITY



VACANCIES

The municipality hereby invites applications from suitably qualified candidates to apply for the undermentioned senior management positions to be stationed at Brits

MUNICIPAL MANAGER

Salary scale: R1 424 447 (minimum) or R1 705 924 (midpoint) or R1 987,402 (maximum) per annum
MINIMUM REQUIREMENTS: This is a FIVE (5) year fixed term contract not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign a employment contract; performance agreement; complete a disclosure of financial interest form; and undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018 published in government gazette No. 42023.

KEY REQUIREMENTS: B degree in Public Administration / Political Science / Social Science / Law • relevant post graduate qualifications will be an added advantage. Computer literacy • Minimum of 10 years' relevant experience at senior management level and have proven successful institutional transformation with public or private sector • Valid driver's licence and NO criminal record.

KNOWLEDGE: Advanced knowledge and understanding of relevant legislation; policies and regulatory framework. Advanced understanding of institutional governance systems and performance management; Advanced understanding of council operations and delegation of powers; Good governance; Audit and Risk management establishment and functionality; Budget and finance management; Ability to be an innovative and strategic leader; Good facilitation and communication skills.

CORE FOCUS AREAS: Financial Services, Corporate Support Services, Infrastructure and Technical Services, Local Economic Development, Tourism and Agriculture, Community Development Services, Planning and Human Settlements and Public Safety, Fleet and Facilities Management.

KEY PERFORMANCE AREA: Provide ethically correct advice to the Executive Mayor and Council; Ensure implementation of Council Policies and resolutions; • Provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality. • To ensure compliance with the Municipal Finance Management Act No 55 of 2003 and all other relevant legislation. • Initiate and support municipal transformation. • Explore and implement new ways of delivering services. • Render strategic leadership during development, implementation and monitoring of the integrated Development plan and performance management System • Communicate effectively with all stakeholders. • Display and build the highest standards of ethical and moral conduct. • Ensure accountability for municipal transformation and organization development, basic service delivery, local economic development, municipal financial viability and management and good governance and public participation. • Represent the municipality at Provincial and National Forums.

Applications must be submitted on the official application form for senior managers (the form is obtainable from www.madibeng.gov.za, and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter. All applications for this position must be addressed to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancy-Municipal Manager**, PO Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Municipal Manager; Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications will not be considered. Applications without relevant documents will not be considered. Communication will be limited to shortlisted candidates. Applicants from previously disadvantaged groups are encouraged to apply.

Kindly direct any enquiries for this position to the Office of Executive Mayor at (012) 318-9515.

CHIEF FINANCIAL OFFICER

Division: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum
This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign an employment contract and a performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018 published in government gazette No. 42023.

KEY REQUIREMENTS: NQF level 7 qualification in Accounting, Finance or Economics or Chartered Accountant (SA). 10 years' relevant experience as Chief Financial Officer/ OR Minimum of 7 years' experience at senior management levels. A relevant post graduate qualification will be an added advantage. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record

KNOWLEDGE: Advanced knowledge and understanding of relevant legislation, policies and regulatory framework.; Advanced understanding of institutional governance systems and performance management; Advanced understanding of council operations and delegation of powers; Good governance; Audit and Risk management establishment and functionality; Budget and financial management; Ability to be an innovative and strategic leader.

CORE FOCUS AREAS: Revenue and Expenditure Management, Supply Chain Management, Assets Management, Budget and Financial Reporting and compilation of Financial Statements.

KEY PERFORMANCE AREAS: Administratively in charge of the Budget and Treasury Office. Must advise the Accounting Officer on the exercising of powers and duties assigned to the Accounting Officer in terms of MFMA 56 of 2003. Must assist the Accounting Officer in the administration of the Municipality's bank accounts and in the preparation and implementation of the Municipality's budget. Developing a programme for infrastructure service delivery within the municipal area in line with the IDP and overseeing its implementation. Must perform other tasks viz budgeting, accounting, analysis, financial reporting, cash management, debt management, revenue collection, supply chain management and financial management. Direct, develop, monitor, and maintain systems, policies, procedures and processes to ensure healthy financial operations and practices. Develop and implement organisational and developmental vision and strategy. Perform human resources and administrative duties/activities.

Applications must be submitted on the official application form for senior managers (the form is obtainable from www.madibeng.gov.za, and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter. All applications for this position must be addressed to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancy-CFO**; PO Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Municipal Manager; Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications will not be considered. Applications without relevant documents will not be considered. Communication will be limited to

NB: Please note that successful candidate will be subjected to competency assessment, qualification verification, security checking and vetting before appointment. Successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement contract and disclosure of financial interest within 60 days of appointment.

All candidates must possess a Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007.

The closing date for all positions is 10 December 2021 at 16h00

NB: Council reserves the right to withdraw, amend and /or suspend the process at any time when necessary.

shortlisted candidates. Applicants from previously disadvantaged groups are encouraged to apply.

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

DIRECTOR: INFRASTRUCTURE AND TECHNICAL SERVICES

Remuneration: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum
This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign employment contract, performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018

KEY REQUIREMENTS: Bachelor of Science Degree in Engineering/ B.Tech: Engineering or Equivalent and must be registered with The Engineering Council of South Africa. Seven (7) years' experience at senior and middle management level of which at least 4 years must be at senior management level. A relevant postgraduate qualification and/or Programme /Project Manager will be an added advantage. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record

KNOWLEDGE: Advanced knowledge and understanding of relevant legislation, policies and regulatory framework; Institutional governance systems and performance management; supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and must be able to formulate engineering master planning, project management and implementation.

CORE FOCUS AREAS: Roads and Storm Water, Water and Sanitation, Electricity, Project Management and Planning

KEY PERFORMANCE AREAS: Develop, implement, monitor and Control capital projects and contract administration. Accountable for planning, maintenance and control of efficiency in operating Municipal Electricity Services, Ensure the implementation of IDP strategic objectives, budget and SDBIP of the department and the Municipality, Ensure legal compliance in terms of Occupational Health and Safety Act and other relevant legislations, Project-manage Labor Intensive Projects in line with the Extended Public Works Programme (EPWP), framework and reporting requirements, Manage related Municipal Infrastructure Grant (MIG) Programs, Accountable for the development and maintenance of the municipal roads and Infrastructure.

Applications must be submitted on the official application form for senior managers (the form is obtainable from www.madibeng.gov.za) and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter. All applications for this position must be addressed to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancy-ITS Director**, P.O Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Acting Municipal Manager at Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications will not be considered. Feedback will be limited to shortlisted candidates only. Applicants from previously disadvantaged groups are encouraged to apply.

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

DIRECTOR: HUMAN SETTLEMENTS AND PLANNING

Remuneration: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum
This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign employment contract, performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018

KEY REQUIREMENTS: Bachelor of Science Degree in Building Science/Architect/Bachelor degree in Town and Regional Planning or Development studies, or relevant qualification. Project Management certificate or Diploma, or registration as a professional planner in accordance with the planning professions Act, 2002, (Act No.36 of 2002) will be an added advantage Seven (7) years' experience at senior and middle management level of which at least 4 years must be at senior management level. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record

KNOWLEDGE: Advanced knowledge and understanding of relevant legislation, policies and regulatory framework. Knowledge and understanding of institutional governance systems and performance management. Understanding of council operations and delegation of powers, as well as Land and Housing Administration, Building Control and Town Planning Good knowledge of Supply Chain Management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). Knowledge of Geographical Information Systems. Knowledge of Spatial, Town and Development Planning. Knowledge of corporate support services, including human capital management; information communication technology and council support. Knowledge of coordination and oversight of all support functions. Budget and finance management. Ability to be an innovative and strategic leader.

CORE FOCUS AREAS: Spatial Planning and Land Use Management, Building Control, Housing and Land Administration and Urban Renewal And Informal Settlements

KEY PERFORMANCE AREAS: Lead and direct the Directorate: Human Settlement and Planning that is responsible for Town Planning, Building Control and Land and Housing Administration. Develop and continuously evaluate short and long term strategic organizational governance objectives of the Municipality. Undertake strategic planning, leadership and management of all activities of the department. Draft and ensure implementation of departmental strategic plan and SDBIP; Coordination of Portfolio Committee meetings and business processes and submit reports. Development and implementation of the departmental SDBIP. Prepare and manage departmental budget. Give inputs and support towards preparation of IDP to ensure alignment and efficient performance. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of services and administration of the Municipality. Assist and support the Accounting Officer with the roles and responsibilities delegated to the Directorate.

All applications must be submitted on the official Madibeng Local Municipality application form for senior

Noko Seanego: Municipal Manager (Acting)

CIVIC CENTRE | 53 VAN VELDEN STREET | BRITS

Tel: (012) 318-9100/9200 | Fax: (012) 318-9203 | Email: customer@madibeng.gov.za

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MADIBENG LOCAL MUNICIPALITY



VACANCIES

managers (the form is obtainable from www.madibeng.gov.za or from munman@madibeng.gov.za) and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter indicating the position applied for and must be sent to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancies – Director HSP**; PO Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Acting Municipal Manager; Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications, those without the relevant accompanying documents and those not received at the closing date and time will not be considered. Applicants who do not receive notice within six weeks from date of closure should consider their applications unsuccessful. The successful incumbents will be required to sign employment contract, a performance agreement, disclose financial interest; undergo security vetting and competency assessment test

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

DIRECTOR: CORPORATE SUPPORT SERVICES

Remuneration: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign employment contract, performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street,

Brits The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018

KEY REQUIREMENTS: Bachelor Degree in Public Administration/ Management Sciences/ Law or equivalent. Seven (7) years' experience at senior and middle management level of which at least 4 years must be at senior management level. A relevant postgraduate qualification will be an added advantage. Have proven successful management experience in administration. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record
KNOWLEDGE: Advanced knowledge and understanding of relevant legislation, policies and regulatory framework. Good understanding of institutional governance systems and performance management. Good knowledge of Corporate Support Services, including Human Capital Management, Organisational Design and Development, Information Communication Technology, Council Administration and Support, Customer Care and Records Management. Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). Good governance. Labour Relations Act and other labour related prescripts. Knowledge of coordination and oversight of all specialised support functions. Budget and finance management. Ability to be an innovative and strategic leader.
CORE FOCUS AREAS: Human Capital Management, Organisational Design and Development, Information Communication Technology, Council Administration and Support, Customer Care and Records Management
KEY PERFORMANCE AREAS: Lead, direct and manage staff within the Directorate: Corporate Support Services that is responsible for Human Capital Management, Organisational Design and Development, Information Communication Technology, Council Administration and Support, Customer Care and Records Management. Develop and continuously evaluate short and long-term strategic organizational governance objectives of the Municipality. Develop and monitor systems, procedures and processes to ensure correct working operations and practices. Coordination of Council and Council Committees meetings and business processes and submit reports. Development and maintenance of Councillors information and database of municipal policies and by-laws. Development of Municipal Calendar. Development and implementation of the departmental SDBIP. Prepare and manage departmental budget. Give inputs and support towards preparation of IDP to ensure alignment and efficient performance. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of services and administration of the Municipality. Assist and support the Accounting Officer with the roles and responsibilities delegated to the Directorate.

All applications must be submitted on the official Madibeng Local Municipality application form for senior managers (the form is obtainable from www.madibeng.gov.za or from munman@madibeng.gov.za) and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter indicating the position applied for and must be sent to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancies – Director CSS**; PO Box 106, Brits, 0250 or hand delivered at 6th Floor, Office of the Acting Municipal Manager; Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications, those without the relevant accompanying documents and those not received at the closing date and time will not be considered. Applicants who do not receive notice within six weeks from date of closure should consider their applications unsuccessful. The successful incumbents will be required to sign employment contract, a performance agreement, disclose financial interest; undergo security vetting and competency assessment test

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

DIRECTOR: PUBLIC SAFETY AND FACILITIES MANAGEMENT

Division: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign employment contract, performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018

KEY REQUIREMENTS: Bachelor Degree in the field of Public Safety / Facilities Management or equivalent. Seven (7) years' experience at senior and middle management level of which at least 4 years must be at senior management level. A relevant postgraduate qualification will be an added advantage. Have proven successful management experience in administration. Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record
KNOWLEDGE: Advanced knowledge and understanding of relevant legislation, policies and regulatory framework. Good understanding of institutional governance systems and performance management. Must have extensive knowledge of local government environment; Budget and finance management. Ability to be an innovative and strategic leader. Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)
CORE FOCUS AREAS: Municipal Facilities Management; Traffic Law Enforcement, Fire and Disaster Management, Motor And Driver Licensing and Security Management of Municipal Properties.

NB: Please note that successful candidate will be subjected to competency assessment, qualification verification, security checking and vetting before appointment. Successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement contract and disclosure of financial interest within 60 days of appointment.

All candidates must possess a Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007.

The closing date for all positions is 10 December 2021 at 16h00

NB: Council reserves the right to withdraw, amend and/or suspend the process at any time when necessary.

KEY PERFORMANCE AREAS: Provide strategic leadership in the Public Safety, Fleet and Facilities Management Directorate of the Municipality which includes repairs and maintenance of municipal facilities; traffic law enforcement, fire and disaster management, motor and driver licensing and security of municipal properties. Develop and continuously evaluate short and long term strategic organizational governance objectives of the Municipality. Ensure policy development, research and compliance. Develop and monitor systems, procedures and processes to ensure correct working operations and practices. Development and implementation of the departmental SDBIP. Compile and implement of departmental budget. Give inputs and support towards preparation of IDP to ensure alignment and efficient performance. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of services and administration of the Municipality. Assist and support the Accounting Officer with the roles and responsibilities delegated to the Directorate.

All applications must be submitted on the official Madibeng Local Municipality application form for senior managers (the form is obtainable from 012 318-9500/9212/9215 or from munman@madibeng.gov.za) and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter indicating the position applied for and must be sent to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancies – Director PSFFM**; PO Box 106, Brits, 0250 or hand delivered at 2nd Floor, Registry Office, Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications, those without the relevant accompanying documents and those not received at the closing date and time will not be considered. Applicants who do not receive notice within six weeks from date of closure should consider their applications unsuccessful. The successful incumbents will be required to sign employment contract, a performance agreement, disclose financial interest; undergo security vetting and competency assessment test

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

CHIEF AUDIT EXECUTIVE

Division: R1 156 263 (minimum) or R1 376 505 (midpoint) or R1 596 747 (maximum) per annum This is a **FIVE (5)** year fixed term contract. The incumbent will be expected to sign employment contract, not exceeding a period of one year after the elections of next council of the municipality. The incumbent will be expected to sign employment contract, performance agreement, complete a disclosure of financial interest form, undergo competency assessment and vetting.

The incumbent will be stationed at Madibeng Local Municipality, 53 Van Velden Street, Brits

The offer of remuneration will be determined by competence and current salary earnings read together with the guidelines as set out in Notice 1224 of 2018

REQUIREMENTS: A post graduate degree in Auditing and/or Accounting with professional body certification (CIA, CGAP, CCSA, CFSA, CISA, CFE, CA). 10 years' experience in Auditing of which 5 years must be in a senior managerial capacity. Experience in public sector auditing, managing and conducting audits in Information Systems, Compliance, Forensic, Performance, and Risk and Governance will be an added advantage Computer literacy in Word, Excel and Windows programs is required. A Code EB driver's license is essential. NO criminal record
KNOWLEDGE: Extensive knowledge of and skill in applying internal auditing principles and practices. Extensive knowledge of policies, procedures, regulations and legislation. Considerable knowledge of information technology terminology, concepts and practices. Extensive skill in conducting quality control reviews of audit work products. Extensive skill in collecting and analysing complex data, evaluating information and systems, and drawing logical conclusions. Extensive skill in planning and project management, and in maintaining composure under pressure while meeting multiple deadlines. Skill in negotiating and resolving problems. Effective verbal and written communication, including interpersonal and active listening skills and skill in presenting findings and recommendations. Advanced knowledge of and experience in internal audit practices (Strategic Planning and Management, Engagement Planning and Execution, as well as Reporting and Progress Monitoring). Advanced interpretation of the International Standards for the Professional Practice of Internal Auditing, as well as Governance and Risk Management Principles. Commitment to the development of others. Client and teamwork focused. Analytical thinking, Interactive Communication and Writing Skills. Ability to establish and maintain harmonious working relationships with the internal audit team, management and staff and external stakeholders, and to work effectively in a professional team environment
CORE FOCUS ARE: Internal Audit and Compliance

KEY PERFORMANCE AREAS: The successful candidate will take full responsibility for the Municipality's Internal Audit Activity in accordance with the International Standards for the Professional Practice of Internal Auditing with the ultimate objective of adding value and improving municipal operations. Will be responsible and accountable for audit deliverables within Municipality, which will include effective identification, implementation and maintenance of internal controls. Manage the internal audit function in compliance with standards for professional practice of internal audit and applicable legislation, regulations, policies and procedures. Liaise with Audit Committee and Strategic Management. Direct and oversee the development of the 3-year risk-based audit plan. Manage resources and audit assignments. Identify and assess areas of business risks. Direct and oversee annual audit plan and report. Manage stakeholder relations. Establish strategic audit coverage plans. Provide guidance on business processes and improvements. Ensure the effective evaluation of the adequacy, effectiveness and efficiency of Governance, Risk Management and Control processes in all municipal departments. The development, implementation and maintenance of the Municipal Internal Audit Methodology, as well as the Quality Assurance and Improvement Programme; he marketing of the Internal Audit Activity and its role in Municipal Strategic Processes. Ensure that the municipal Risk-based 3-year Rolling Strategic and 1-year Operational Internal Audit Plans are aligned to the key Business Strategic Goals of the municipality as a whole. Review and sign-off of final reports, ensuring the presentation of value added recommendations. Review and present consolidated reports to the Municipal Audit Committees, Municipal Strategic Management and other oversight bodies. Design of a strategy to ensure that client knowledge is consolidated and utilised.

All applications must be submitted on the official Madibeng Local Municipality application form for senior managers (the form is obtainable from 012 318-9500/9212/9215 or from munman@madibeng.gov.za) and must be accompanied by a comprehensive and typewritten or legible Curriculum Vitae; certified copies of relevant certificates, identity document, driver's license and covering letter indicating the position applied for and must be sent to: The Acting Municipal Manager, Madibeng Local Municipality; **Vacancies - CAE**; PO Box 106, Brits, 0250 or hand delivered at 2nd Floor, Registry Office, Municipal Offices, 53 Van Velden Street, Brits. Faxed or emailed applications, those without the relevant accompanying documents and those not received at the closing date and time will not be considered. Applicants who do not receive notice within six weeks from date of closure should consider their applications unsuccessful. The successful incumbents will be required to sign employment contract, a performance agreement, disclose financial interest; undergo security vetting and competency assessment test

Kindly direct any enquiries for this position to the Office of Municipal Manager at (012) 318-9220/9212.

Noko Seanego: Municipal Manager (Acting)
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